

The Department also offers:

**DOCTOR OF PHILOSOPHY(Ph.D) - BY THESIS ONLY AND
DOCTOR OF EDUCATION (EdD) - BY COURSE WORK
AND THESIS**

Admission Requirements:

Doctor of Philosophy

The following shall be eligible for admission. A holder of a Master of Education (M.Ed.) degree from the University of Nairobi, or any other institution recognized by the Senate in areas relevant to the disciplines in the department.

Doctor of Education (EdD) – A taught Doctoral Course

A holder of a Master degree from the University of Nairobi in areas of specialization relevant to the disciplines in the Department of Educational Administration and Planning or any other institutions recognized by the Senate. In addition, applicants must have at least three (3) years working experience in the Education sector.

Course Units: Each student will take four core units and three (3) electives in the area of specialization.

Four Core Units

- Advance Research Methods in Education
- Advanced Statistics for Educational Research
- Labour Relations in Education
- Introduction to Education Management Information Systems

Specialization Areas

Educational Administration; Educational Planning;
Economics of Education and Curriculum Studies.

Electives

Educational Administration

- Education and the law
- Case studies in Educational Ethics
- Theory and Practice in Educational leadership

Educational Planning

- Policy options for the development of Education
- Macro and Micro-Economics: A policy tool for educators
- Development Planning: Role of Education

Economics of Education

- Macro and Micro-Economics: A policy tool for educators
- Education and the Economy
- Education, Philanthropy and Partnerships

Curriculum Studies

- Philosophy of Curriculum and Teaching
- Curriculum design and development
- Theory and Practice of Curriculum Evaluation

Structure of the Course

Ph.d: Three Years

EdD: One year coursework and two years thesis

Examination for Taught Courses

30% Continuous Assessment

70% Examination

Computer Fees	Ph.D	
	Year 1	Ksh. 152,200
	Year 2	Ksh. 135,200
	Year 3	Ksh. 152,200
Research Cost		Ksh. 150,200
Extension Charges	Maximum	Ksh. 30,000

	Ed.D		
	Year 1	Year 2	Year 3
Fees per Unit	Ksh. 50,000	Ksh. 150,000	Ksh. 150,000
Exam per unit	Ksh. 3,000		
Other Statutory	Ksh. 25,000		
Caution Money (Refundable)	Ksh. 5,000		
ID	Ksh. 500	Ksh. 500	Ksh. 500
Thesis Exam		Ksh. 50,000	

Non-Kenyans are charged an additional 20% of the stated fees

Thesis Defenses:

These will be conducted in line with the Board of Postgraduate Studies Regulations; University of Nairobi.

Mode of Study for EdD

Fulltime: 9.00am – 4.00pm: Monday to Friday

Evening: 5.00pm – 8.00pm: Monday to Friday

School Based: Held during the school holidays (April, August and December)

ADMINISTRATION

Principal - Prof. Henry W. Mutoro

Registrar -Mrs. Miriam Manya

College Bursar - Mr. Julius Okoth

Dean, School of Education - Prof. Genevieve Wanjala

Associate Dean - Dr. Japheth Origa

Chairman, Dept. of Educational

Administration & Planning – Dr. Grace Nyagah

For further information, please contact:

- The Chairman

Department of Educational Administration & Planning

Tel No: 0726980459. Email: dept-edadmin@uonbi.ac.ke

- M.Ed Programme Co-ordinator Edward Kanori. Tel. 0721921537

- PhD Programme Co-ordinator Dr. Jeremiah Kalai. Tel 0722595114

School of Education

College of Education and External Studies

University of Nairobi

P.O. Box 30197

NAIROBI, KENYA

<http://www.uonbi.ac.ke.eap>

<http://www.uonbi.ac.ke.eie>



UNIVERSITY OF NAIROBI
COLLEGE OF EDUCATION AND EXTERNAL STUDIES
SCHOOL OF EDUCATION
**DEPARTMENT OF EDUCATIONAL ADMINISTRATION &
PLANNING**

INFORMATION BRONCHURE

ISO 9001: 2008 CERTIFIED

DEPARTMENT OF EDUCATIONAL ADMINISTRATION AND PLANNING

The Department of Educational Administration and Planning is one of the four departments in the School of Education, College of Education and External Studies (CEES) at the University of Nairobi (UoN). The others are the Department of Educational Foundations, the Department of Educational Communication and Technology, and Physical Education and Sport. CEES is situated 21kilometers, north-west of Nairobi, neighbouring the Presbyterian Church of East Africa (PCEA) Hospital, Thogoto.

Master in Education (M.Ed) Programmes

The Department of Educational Administration and Planning offers Master of Education programmes in order to provide opportunities for further studies on full time basis, evening and school based (during school holidays). The specializations offered are; Educational Administration, Corporate Governance, Curriculum Studies, Educational Planning, Economics of Education and Education in Emergencies.

ADMISSION REQUIREMENTS

The admission requirements are Bachelors of Education degree from the University of Nairobi; or any other institution recognized by Senate. Specifically;

- Bachelors of Education (Upper Second Class Honours) degree or equivalent qualifications.
- Bachelors of Education degree (Lower Second Class Honours) with at least two years working experience.
- Postgraduate Diploma in Education or equivalent qualifications.

Application forms are available from:

University's Website: www.uonbi.ac.ke or main campus on payment of a non-refundable fee of Kshs.3,000/= for M.Ed and 4000/= for PhD and EdD.

Completed forms should be returned to the following address:

The Chairman's office located at Kikuyu Campus Library Hill Complex, 3rd floor room T10.

Or

Coordinating Office located on the ground floor, 8-4-4 Building (Main Campus)

Or

The Dean, School of Education

University of Nairobi

P.O. Box 30197-00100, Nairobi, Kenya.

REGISTRATION

The successful applicants will register for M.Ed. degree in any of the areas of specialization. However, to register for Economics of Education, the applicant should have specialized in economics or economics related subjects at the undergraduate level.

For Educational Planning, a strong background in mathematics is required at the undergraduate level.

COURSE UNITS IN AREAS OF SPECIALIZATION:

CORE UNITS (Mandatory for all Students)

Statistics for Educational Research; Research Methods in Education; Introduction to Education Management Information Systems; Theories and Practice of Education in Emergencies; Curriculum Theory and Practice; Educational Finance; Educational Policy Formulation and Planning; Monitoring and Evaluation; Theories of Educational Administration; and Human Resource Management in Education.

ELECTIVES

Each student is required to take four electives in their area of specialization.

M.Ed. Educational Administration

Higher Education Administration, Organizational Behaviour in Education; Primary School Administration; Secondary School Administration; Instructional Supervision in Education; and Gender Perspectives in Educational Management.

M.Ed. Corporate Governance in Education

Higher Education Administration, Human Resource Planning, Entrepreneurship in Higher Education Institutions; Institutional Planning; Labour Relations in Education; Safety and Health in Institutions of Higher Learning.

M.Ed. Curriculum Studies

Curriculum Design; Curriculum Evaluation; Curriculum Development in Non-Formal Education; Curriculum Implementation; Curriculum Development in Teacher Education; and Curriculum Change and Innovation.

M.Ed. Educational Planning

Theories and Concepts in Educational Planning; Methodologies in Educational Planning; Issues in Educational Planning; Population Studies in Educational Planning; Evaluation Strategies in Educational Planning and Implementation; Communication Strategies in Educational Planning; and Human Capital Development.

M.Ed. Economics of Education

Private and Social Demand in Education; Criteria for Investment in Education; Efficiency and Equity in Education; Theories and Concepts in Educational Planning; and Human Capital Development.

M.Ed. Education in Emergencies

Education Programme Planning and Management in Crisis and Reconstruction; The Protective Role of Education in Emergencies and Reconstruction; Education Policy, Advocacy and Research in Emergency and Reconstruction; Inclusive and Quality Education in Emergencies; Physical Education and Sport in Emergencies; and Contemporary and Emerging Issues in Education in Emergencies.

THESIS, RESEARCH PROJECT

Each student shall be required to carry out either a thesis or a research project, at the end of the programme.

EXAMINATIONS

All units will be examined in the semester in which they are taken. The examinations shall comprise continuous assessment, end of semester examinations and a written thesis or project. The pass mark shall be 50%.

- The project is marked out of 100 marks.
- The thesis is marked either pass or fail.

Candidates will be required to pass all prescribed units to be awarded the degree.

VENUE AND TIME OF CLASSES

Full Time Classes

Classes take place at Kikuyu Campus of the University of Nairobi. Lectures are conducted between 9.00am and 4.00pm from Monday to Friday.

Evening Classes

Classes take place at the main campus of the University of Nairobi. Lectures are conducted between 5.00pm and 8.00pm on weekdays; and from 8.30am to 5.30pm on Saturdays.

School Based Classes (During School Holidays)

Classes take place at designated campuses depending on availability of space. Lectures begin at 8.00am and end at 5.00pm from Monday to Saturday.

TERM DATES

The semesters for the M.Ed Full time and M.Ed Evening run concurrently. The academic year starts from September/October of each year. However, the M.Ed School based programme only runs during the school holidays (April, August and December). Admissions into the programmes are carried out in each semester. The dates for admission are announced in the press and in the University of Nairobi Website around February, March and October each year.

FEES

Current fees are Kshs.86,500/= per semester for Kenyan Citizens if they take a maximum of **5 units** or Kshs. 60,000/= if they take a Minimum of **3 units**. The fees will cover tuition, computer, Library and examination charges. Non-Kenyans are charged an additional 20% of the stated fees.

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